

## TITLE 11 DEPARTMENT OF HEALTH

## CHAPTER 86

EARNINGS AND INCOME OF PATIENTS AND WARDS  
OF WAIMANO TRAINING SCHOOL AND HOSPITAL

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Historical Note: Chapter 86 of Title 11 is based substantially upon Chapter 40, Public Health Regulations. [Eff. 6/4/70; R SEP 18 1981]

§11-86-1 Purpose. The purpose of this chapter is to prescribe rules for the collection, conservation and disposition of earnings or income of any patient or ward which are not subject to the control of a court appointed guardian of the estate of the patient or ward. [Eff. SEP 18 1981 ] (Auth: HRS §333-36) (Imp: HRS §333-36)

§11-86-2 Definitions. As used in this chapter: "Director" means the director of the department of health, State of Hawaii.

"Executive Officer" means the executive officer of Waimano Training School and Hospital or executive officer of the family health services division.

"FHSD" means family health services division.

"Patient" means persons in residence at Waimano Training School and Hospital or on temporary leave of absence therefrom.

"Waimano" means Waimano Training School and Hospital Division.

"Wards" means persons granted a conditional release from Waimano Training School and Hospital and followed by the family health services division.

[Eff. SEP 18 1981 ] (Auth: HRS §333-36) (Imp: HRS §§333-22, 333-23, 333-31, 333-36)

§11-86-3 Savings and loan accounts. A savings and loan account shall be maintained with a savings and loan company, designated by the director. All monies received for or on behalf of any patient or ward shall be initially deposited intact daily into this account. All savings withdrawal slips shall be signed by two administrators designated by the executive officer.

The recordkeeper shall reconcile the sum of the individual accounts with the savings and loan control account at least monthly. The monthly reconciliation shall be reviewed and approved by an administrator, other than the recordkeeper, designated by the executive officer. [Eff. SEP 18 1981] (Auth: HRS §333-36) (Imp: HRS §333-36)

§11-86-4 Custodian of funds. (a) The custodian of funds for the "patient" shall be an administrator at Waimano, other than the recordkeeper, designated by Waimano's executive officer.

(b) The custodian of funds for the "ward" shall be an administrator at FHSD, other than the recordkeeper, designated by the FHSD executive officer. [Eff. SEP 18 1981] (Auth: HRS §333-36) (Imp: HRS §333-36)

§11-86-5 Recordkeeper. The business manager, accountants, or any other administrator at Waimano or FHSD, other than the custodian, designated by the executive officer shall be responsible for all record-keeping functions involving deposits and withdrawals of funds authorized by the executive officer. The recordkeeper shall prepare such reports as are required by the director or comptroller of the State of Hawaii.

When expenditures are made on behalf of a patient or ward, a voucher or receipt shall be submitted to the recordkeeper by the employee performing or assisting in the purchase. [Eff. SEP 18 1981] (Auth: HRS §333-36) (Imp: HRS §333-36)

§11-86-6 Collection of earnings and income. Each executive officer shall be responsible for the collection and depositing of earnings and income of patients of Waimano and wards of FHSD. [Eff. SEP 18 1981] (Auth: HRS §333-36) (Imp: HRS §333-36)

§11-86-7 Withdrawal authorization by patient or ward. If the patient or ward is able to understand the purpose of withdrawal, the explanation will be made and

his/her withdrawal authorization obtained either by his/her signature or an appropriate mark. If he/she is unable to comprehend the purpose of withdrawal, the social worker, the ward's supervisor or patient's supervisor, or a program director may make a request for withdrawal on behalf of the patient or ward. [Eff. SEP 1 8 1981 ] (Auth: HRS §333-36) (Imp: HRS §333-36)

§11-86-8 Authorization for withdrawals. (a) For "patients", not less than two administrators at Waimano Training School and Hospital shall have authority to grant approval for withdrawal of funds. The approval for the withdrawal must be obtained from at least one of the administrators before any withdrawals may be made.

(b) For "wards", not less than two administrators, section chiefs or unit chiefs at family health services division shall have authority to grant approval for withdrawal of funds. The approval for the withdrawal must be obtained from at least one of the administrators, section chiefs, or unit chiefs before any withdrawal may be made. [Eff. SEP 1 8 1981 ] (Auth: HRS §333-36) (Imp: HRS §333-36)

§11-86-9 Budgets. The executive officer at Waimano and FHSD shall designate responsible persons for budgeting the resources and financial needs of each ward or patient. [Eff. SEP 1 8 1981 ] (Auth: HRS §333-36) (Imp: HRS §333-36)

§11-86-10 Periodic audits. The director may arrange for the conducting of periodic audits of the accounts and fiscal procedures covered in these rules at least annually. [Eff. SEP 1 8 1981 ] (Auth: HRS §333-36) (Imp: HRS §333-36)

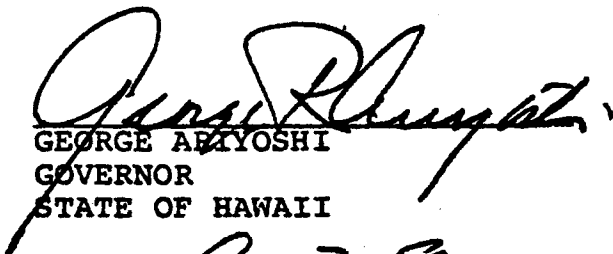
The Department of Health authorized the repeal of Chapter 40, Public Health Regulations and adoption of Chapter 86 of Title 11, Administrative Rules following a public hearing held on Oahu on July 27, 1981, on Hawaii on July 28, 1981, on Maui on July 31, 1981, on Kauai on August 3, 1981 after public notice was given in the Honolulu Advertiser on July 2, 1981, in the Maui News on July 2, 1981, in the Garden Isle on July 3, 1981 and in the Hawaii Tribune Herald on July 2, 1981.

Chapter 86 of Title 11, Administrative Rules and the repeal of Chapter 40, Public Health Regulations shall take effect ten days after filing with the Office of the Lieutenant Governor.

Dated: Honolulu, Hawaii AUG 27 1981

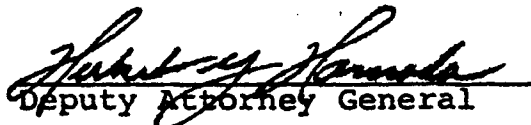
  
GEORGE YUEN  
Director

APPROVED:

  
GEORGE ARIYOSHI  
GOVERNOR  
STATE OF HAWAII

Dated: 9-3-81

APPROVED AS TO FORM:

  
Deputy Attorney General

Filed: \_\_\_\_\_

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